



FYFC AGM – Tuesday 29th September 2020 20:00

Present: Arron Lock [AL], Peter Hirons [PH], Alastair Marks [AM], James Whitbourn [JW], Dominic Barrett [DB], Dan Sirman [DS], Dan Voller [DS], Claire Brunt [CB], Alison Rodger [AR], Lucy Wright [LW], Jay Hartley [JH], Matt Curley [MC], Paul Carey [PC]

Apologies: None

The meeting took place online due to COVID-19 restrictions.

Opening Comments:

AL explained the process and agenda for this AGM will be slightly different due to the PH's resignation. AL stated that he would facilitate the meeting.

1 Committee Reports

1.1 Chairman's Report [delivered by PH]

It was a different kind of season, cut short by COVID in March, but we did manage to recommence in July to make up somewhat. It was great to see lots of happy kids. **PH** thanked the managers and coaches for bringing so much enjoyment to all.

We obviously missed out on the tournaments this year, which has had an impact on the finances and a poor end of season. Let's hope they are back this season. Thanks to the committee members for all their efforts and to the Ballams for Grounds and Tuck, and Claire for Tuck. These people are all assets to the club, and this should not be forgotten.

After 18 years at the Club and 11 as Chairman, a joint decision has been made that it may be best for me to step aside. I have been saying for at least two to three years, that I am happy to do so, but no one has ever come forward.

I would like to go on record to say how the situation has been handled was not the best. The letter I received asking me to resign was a very spiteful and nasty report that included some downright lies. I have it from the Nichols and the Grays that they were spoken with and it is a disgrace to blame their resigning on me. There are many other inaccuracies and mud throwing at me in this letter.

Finally, I believe the Club has progressed in my time being here and I have some great memories. Now, though, is not the time to get rid of loyal people that are knowledgeable and being praised by FA; winning awards for work they have done on grounds, for example. We should not start to pay others from outside, which will cost you an awful lot of money and be paid for by members. You also not only lose the knowledge, but machinery as well as much more; pitches being incorrectly marked is already an example of this, and machinery will decay.



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I wish the club all the best for the future progress, both on and off the field, which I would be interested to see. I also wish the new chairman all the best for the future and that they keep this great Club growing strong after the 45 years it's been running. I will possibly still be around to help with many activities. I do above and beyond the role as Chairman, my knowledge is second to none in many areas, if required, with many contacts built up over the years.

1.2 Treasurer Report [delivered by JW]

A full financial report has just been completed by David Lacy, an independent accountant. His findings confirm that we made a loss of £3,955 versus last year.

A couple of headlines from David's report. On bank statements, David confirmed that balances are reported accurately. He cannot vouch for the categories of spend, but does see an accurate position in terms of income expenditure as lifted from the statements.

With regards to petty cash, he notes that he cannot vouch for or reconcile the petty cash activity at the club. He had no way of knowing exactly what cash was passed either way through the club, nor has he seen a physical count.

There are some actions to follow up for us to fully reconcile. I would also like to propose that we invest in an EPOS system to keep a track of expenditure and income.

CB commented that an EPOS for Tuck would be a significant change to the processes in place today.

JW responded that the system would be basic and that we were already using SumUp to track all card payments and that this could be expanded for cash as well. We do, however, need something that also tracks stock.

DB commented that it would be sensible to move to completely cashless.

JW agreed that we should transition to this, but acknowledged that we cannot expect children to carry contactless payment with them.

PH reminded everyone that there are charges associated with SumUp (1.69%), but it was agreed that better systems would allow us to track revenue and profit more accurately so we can monitor the impact and adjust.

MC suggested communicating the new processes to the Members

Overall it was agreed to try and reduce the amount of cash going through the Club.

PH commented that we were blessed with grants at the end of the season and the financial position could have been a lot worse.



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JW responded that the actual balances were £30,527 in June 2019 and £26,571 in June 2020, and that this year's finances included a £10,000 grant from the local Council and £5,000 from the Football Foundation.

[Action 1: JW to review Tuck and cash processes, including the use of SumUp for cash payments]

[Action 2: JW to propose an EPOS system to compliment SumUp and allow the tracking of stock]

[Action 3: JW to draft Members communication re Tuck Shop processes. AL to send communication]

1.3 Secretary Report [delivered by LW]

It's been tricky this year, moving to the Whole Game System with many teething problems, but it will be a lot easier next season.

There are a couple of Admins that are still struggling to get on there. Also some issues with duplicate fan numbers. But there are some benefits; like being able to pay yellow cards online.

1.4 CWO Report [delivered by AR]

No Welfare issues. No DBS issues. Can't do safeguarding courses at the moment.

We have a lot of Coaches going above and beyond their duty, which is great, a fantastic bunch.

1.5 Membership Report [delivered by AL]

There were ~460 Members for the season (2019-20), this is up 10% (~40) on the previous season. This is largely due to the Girls membership growing to ~50 members.

There were still a few fees outstanding, when the pandemic hit, but all were collected in August

Fees have been static for many years now and we have been discussing increasing investment in the Club as it grows. There are many who think fees should be increased to allow for this investment.

I therefore propose a small working party - Membership, Treasurer & Football Dev - to build a financial plan for the next two seasons that will be presented to the Chair/Committee before the end of the calendar year for approval.

It will take into account:



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- the need for facilities improvements,
- equitable training/matches across all age-groups,
- factoring in off-site training during poor weather as a minimum,
- the impact on multi-child families

AL asked to agree an upper limit of £130 for a Standard Member for the 2021/22 season and agreement to form this working party.

DB made the comment to consider adding in the Match Fees to the discussion and **PH** confirmed that we were considerably down on match fees in 2019-20. **AL** agreed to add this to the working party.

No other observations or objections were raised, so it was agreed to proceed as above.

[Action 4: AL to set up working party for Members Fees]

1.6 Football Development Report

Not available.

1.7 Commercial Report

Not available.

1.8 Facilities Report

Not available.

2 Election of Officers

PH raised some potential constitution issues around proposing a new Chairperson and **CB** expressed concerns that we did not have a quorum to vote.

JW and **AL** talked through the process and confirmed that everything was in order. Documents can be provided if required.

The election of Officers took place as follows:

Officer	Proposed	Proposed by	Seconded
Chairperson	AM	JW	AL, LW, AR, PC
Secretary	LW	AL	AM
Treasurer	JW	AL	AM
Welfare	AR	AL	AM
Fixtures Secretary	<i>Not required</i>		



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PH mentioned that the constitution was written in 2008 and needs updating. **AM** agreed that this was something he was going to consider moving forward.

LW commented that a couple of the Leagues were asking for our COVID Officer and that she has temporarily put **PH** down. **MC** has been doing the majority of the work on COVID for the Club and we agreed that **MC** (with his agreement) would become the Club's COVID Officer.

CB raised the point that the current Committee didn't have good representation across all age groups. **AM** responded to say that he is keen to have a representative from the Girls as well as the older and younger groups.

[Action 5: AM to review and update the FYFC Constitution]

[Action 6: LW to inform the Leagues that MC is the FYFC COVID Officer]

[Action 7: AM to review Committee structure to include a representative for each of the younger, older and girls groups]

3 Any other business

DS stated that he had completed the work on the floodlights and that they were pretty much good to go now.

No other business was recorded, but it should be noted that there was a great deal of thanks to **PH**, the outgoing Chair, for his commitment to the Club, the Members, the Committee, and the Coaches and Managers.